



RALPH MARINO, JR., Ed.D.
Superintendent

WOODMERE EDUCATION CENTER
One Johnson Place
Woodmere, NY 11598-1312
Telephone: 516-792-4800
Fax: 516-374-8101
Email: rmarino@hewlett-woodmere.net
www.hewlett-woodmere.net

March 11, 2020

Dear Parents and Guardians,

As you may be aware, the District continues to be in daily contact with local, state, and government agencies regarding Coronavirus. These agencies include the Centers for Disease Control and Prevention (CDC), the New York State Department of Health, the New York State Department of Education, and the Nassau County Department of Health.

Any decisions regarding a school closing would come at the direction of these and other agencies. Although we have received no specific guidance to do so, the District is developing contingency plans for continuity of instruction in the unlikely event of an extended (longer than three days) District-wide school closure. These plans would vary by grade level and teacher and include the following:

- Grades P-5: Teachers will communicate with parents via email, or their established communication platform (i.e. Seesaw, Google Classroom), in order to share instructional materials, assignments, and/or submittal directions.
- Grades 6-12: Communication will flow through the Infinite Campus Parent Portal where teachers will outline the process for accessing instructional materials, completing assignments, and submitting work.

Please refer to the attached FAQ document and our Website section [HERE](#) for further information.

Please know that the District maintains a strict cleaning protocol that includes daily disinfection of all high-touch surfaces in our buildings, including handrails, doorknobs, light switches, faucets, and push bars, etc. This protocol was developed to ensure proper response to multiple pandemics.

It remains important for all community members to practice preventative actions as with any contagious respiratory illness. These include: covering the nose and mouth with a tissue when coughing or sneezing (and then disposing of the tissue), avoiding touching the eyes, nose, and mouth, frequent and thorough handwashing, avoiding contact with those who are ill, and staying home when you are feeling sick.

As you know, the health and safety of our community is our highest priority. We will continue to keep you updated as we receive additional information.

Sincerely,

Ralph Marino, Jr.

Ralph Marino, Jr., Ed.D.
Superintendent